

Project Overview IRB Submission Form

I. Introduction to the research project:

1. Describe your research topic/issues.
2. State your research problem: (What is the problem you are trying to/want to address with this research project?)
3. What is your research question (s)?
4. What are your research objectives? (What are your goals for this project? What do you expect to accomplish by completing this project? State your research objectives.)
5. Who is your community partner?

II. Describe your research methods:

1. What are your participant selection criteria? Who will participate in your research? Adults? Children? How will you identify and contact your possible participants? Approximately how many participants do you want to/expect to take part in your research? Where will you find the research participants you will need?
2. How will participant safety and confidentiality be ensured? What types of consent forms will be applicable to your project?
3. What data collection instruments/approaches will you use? Interviews, focus groups, surveys? Approximately how long will each survey/interview take? Where, what location and/organization will you conduct this research study? How did you choose this location? What recording methods will you use to record the data that study participants are giving you? (Field notes, audio recording procedures, note-taking during interview)?

III. Agreement Forms (Technical Advisor and Community Partner)

Who will you need to get consent from (organizations and individuals) and how will you go about doing so? (Be sure to attach all consent letters/forms as appendices)